



Minutes

What: Friends of Willow Park School meeting

Where: Willow Park School, Staffroom

When: 6.30pm, August 8th, 2023.

Who: Duncan Millward (Principal), Emma Batey (Coordinator), Kirstin Mexis, Christin Scharf, Nicky Bast, Melissa Irvine, Angela Fischer

Apologies: LO, JG, AK, TK, RC, FC

Item	Action	Who
<p>Mathathon - debrief</p> <p>Successful fundraiser - approx \$7000 without requiring too much resource/people involved.</p> <p>Not as successful as Readathon - Possible reasons:</p> <ul style="list-style-type: none"> ● Math perhaps not as a popular choice ● 'Raise-it fatigue'? Off the back of Readathon ● Fundraising for classroom resource not as 'exciting' as e.g. playground <p>BOT have been in discussion around fundraising - looking at other income streams such as Grants. Chance for FOWP to be involved in Grant applications/paperwork. Might be people in the school community who can help.</p>	<p>Further discussion is required around whether we have another Raise-it type fundraiser next year or try something different.</p> <p>Chance to change things up for 2024 and think of some new fundraising events</p> <p>Ongoing discussion/planning required - perhaps in conjunction with BOT</p>	<p>All</p> <p>All</p> <p>DM/EB</p>
<p>Working Bee - debrief</p> <p>Went well, got lots done. Sponsored by Ben Kelsey who provided 5 of his staff.</p>		

<p>Saturday morning was tricky with sports etc.</p> <p>Plan another for Oct/Nov - either Sunday or Saturday afternoon followed by BBQ - focus on planting and nature area.</p>	<p>DM to look at possible dates</p>	<p>DM</p>
<p>Term 3 sausage sizzle</p> <p>DM suggested combining it with the sausage sizzle for Whanau Connect at the end of term.</p> <p>Cash and can organise Eftpos through Janine \$2.50 sausage and drinks - lots of drinks to use from Gala.</p> <p>Term 4 sausage sizzle - can be done during school time.</p>	<p>Helpers required - will need to start cooking after school. EB can post message on FB and FoWP chat group.</p>	<p>EB</p>
<p>Term 3 Disco</p> <p>Friday 8th September - DJ booked Change theme to Glowing (Neon) "Let's Glow and Disco" Could sell glow in the dark accessories etc</p> <p>Junior - Yrs 0-2 (5pm - 6pm) Senior - Yrs 3-6 (6.30pm - 8pm)</p> <p>Lolly bags - sold out last year Pizzas and drinks</p> <p>Prizes to incentivise students staying in the hall. Spot prizes on ticket number</p> <p>Tickets and pizzas on kindo</p>	<p>Try and source blue light for neon glow in the dark and glow in the dark bunting</p> <p>MI to ask FC if she can update poster from last year</p> <p>Need help for set up (10-15) and pack down and helpers on doors to keep students inside. Helpers in shop (selling lollies and drinks) and making lolly bags.</p> <p>Fran - Hero message including helper requests.</p>	<p>MI</p> <p>MI/FC</p>

<p>Calendar art update</p> <p>Update from AK: Ordering open, last week next week. So far only 41 orders, so really need to get the information out to parents.</p> <ul style="list-style-type: none"> • Flyers to be put in all students bags • Parent Hub FB post • Hero notice next week for final week of orders • Seesaw message to parents from class teachers to remind them to purchase. <p>Art work must be delivered by 31st August in order to get the cheaper pricing Can do re-run later in year if required</p>	<p>Reminder to teachers about giving flyers to children and posting message on seesaw</p> <p>Reminder note to Fran for posting on Hero next week</p>	<p>DM</p> <p>AK/JG</p>
<p>Colour run</p> <p>Discussed having this in Term 1 2024 instead of Term 4 as a lot already happening at the end of the school year. Nice event to welcome everyone back to school</p>	<p>Term 1 2024 - date tbc</p>	<p>DM/MI</p>
<p>AOB Better 'branding' of FOWP: Discussed the need to advertise FOWP a little more. Can use the t-shirts that were printed for the Gala, badges that Frances made and look at getting a sign for whenever we run sausage sizzles etc. Help others understand what we do!</p> <p>Christin also suggested a bit more education around what FOWP is and what we do - perhaps for new entrant parents?</p> <p>Look to run 1 x social event per year to try and increase numbers/awareness</p>	<p>EB to look into sign options</p> <p>Discuss with TK</p> <p>Plan date for end of year?</p>	<p>EB</p>

Next Meeting: TBC - Early Term 4 - staff room